



1:1 Support Teacher

Job Profile

Reports to, and receives assistance, from:

- Homeroom Lead Teacher
- Relevant Subject Department Coordinators

Essential Responsibilities Include:

1. Supporting one appointed child at a time, using specific strategies (pedagogical, behavioral, etc.) to help him/her process group (small or large) instruction and stay on task and achieve success.
2. To 'pull out' and conduct 1:1 academic sessions with the child, as per IEP needs
3. Communicating and consulting with parents, in consultation with the lead.
4. Developing, in consultation with the lead, specific strategies (pedagogical, behavioral) that would help the child function independently in his school activities.
5. Periodic reviews done in consultation with the lead and parents, to ensure that the child is on a track to move towards receiving instruction in group settings and working independently in group settings.
6. Attending Teachers' meetings and workshops, as required
7. Attending parent-teacher conferences, as requested by lead teachers
8. Supporting the lead teacher with:
 - [Designing and setting up of classroom space](#) – teaching materials, furniture arrangements, and overall learning environment – as conducive to the student's needs
 - [Designing the student's IEP](#)
 - Grading and evaluation of the student being shadowed
 - Communicating and consulting with the parents of the student being shadowed, if/when required
 - Proactively communicating with parents, and responding to their queries promptly (as per internal homeroom communication protocols)
9. Participating in arrangements for further training and professional development
10. Collaborating with therapists and other members of the child's team as required
11. Organizing and/or helping the School organize various functions including but not limited to annual function by teaching the students different activities.

12. In addition to the above, performing all those functions that might be necessary in order to ensure that the school's services are of the nature and quality that will help fulfill its founding vision